

Clackamas Community College

Code: **BCB**
Adopted: 9/14/05
Readopted: 9/14/11
Orig. Code(s): 206

Board Officers

At its annual organizational meeting, the Board will elect one member as Board chair and another as vice chair. No member shall serve more than two consecutive years as chair or vice chair.

Duties of the Chair

1. To preside at all meetings of the Board;
2. To appoint or provide for election of all Board committees, assignments and liaison roles;
3. To call special meetings as required to conduct Board business;
4. To perform such other duties as may be prescribed by law or by action of the Board;
5. To have the same duty to vote on matters before the Board as the other members; and
6. To perform such other duties as may be prescribed by law or action of the Board.

Duties of the Vice Chair

To fulfill all obligations of the chair when he/she is absent or unable to perform the required functions.

Board Executive Committee:

The Board chair, vice chair, and immediate past president will serve as the Board's Executive Committee. The Executive Committee will meet with the President prior to each Board meeting to approve the agenda. Members may participate in person, by telephone, or by email.

Board or College Spokesperson

The Board may designate one of its members, usually the chair, or another person to make authorized statements to the public or the media when the Board deems that, under the circumstances, the College's position should be articulated by a single voice. The spokesperson serves at the Board's direction and may be removed or replaced at any time by action of the Board.

END OF POLICY

Legal Reference(s):

[ORS 255.335](#)

[ORS 341.283](#)

Cross Reference(s):

BC/BCA - Board Organization/Board Organizational Meeting